# REPORT OF THE AUDIT OF THE LINCOLN COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2002



#### EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS www.kyauditor.net

144 CAPITOL ANNEX FRANKFORT, KY 40601 TELEPHONE (502) 564-5841 FACSIMILE (502) 564-2912

#### **EXECUTIVE SUMMARY**

## AUDIT EXAMINATION OF THE LINCOLN COUNTY FISCAL COURT

### For The Fiscal Year Ended June 30, 2002

The Auditor of Public Accounts has completed the Lincoln County Fiscal Court audit for fiscal year ended June 30, 2002. We have issued an unqualified opinion on the financial statements taken as a whole. Based upon the audit work performed, the financial statements are presented fairly in all material respects.

#### **Financial Condition:**

Fund balances decreased by \$459,306 from the beginning of the year, resulting in a cash surplus of \$1,820,733 as of June 30, 2002.

#### **Debt Obligations:**

Total bonded debt principal as of June 30, 2002, was \$1,740,000. Future collections of \$3,396,817 are needed over the next 25 years to pay all bonded debt principal and interest.

Capital lease principal agreements totaled \$1,817,567 as of June 30, 2002. Future principal and interest payments of \$2,763,742 are needed to meet these obligations.

#### **Deposits:**

The fiscal court's deposits were insured and collateralized by bank securities or bonds.

CONTENTS	PAGE
----------	------

INDEPENDENT AUDITOR'S REPORT	1
LINCOLN COUNTY OFFICIALS	3
STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS	6
STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES	12
NOTES TO FINANCIAL STATEMENTS	16
SUPPORTING SCHEDULES:	
COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE	29
SCHEDULE OF OPERATING REVENUE	33
COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES	37
SCHEDULE OF OTHER EXPENDITURES	41
REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	45
REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL	40
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133	
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	59
APPENDIX A:	

CERTIFICATION OF COMPLIANCE - LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM



### EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Paul E. Patton, Governor
Gordon C. Duke, Secretary
Finance and Administration Cabinet
Dana Mayton, Secretary, Revenue Cabinet
Honorable Ronald W. Gilbert, Lincoln County Judge/Executive
Members of the Lincoln County Fiscal Court

#### Independent Auditor's Report

We have audited the accompanying statement of assets, liabilities, and equity arising from cash transactions of Lincoln County, Kentucky, as of June 30, 2002, and the related statement of cash receipts, cash disbursements, and changes in cash balances for the year then ended. These financial statements are the responsibility of the Lincoln County Fiscal Court. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and the Audit Guide for Fiscal Court Audits issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, Lincoln County, Kentucky, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the modified cash basis and laws of Kentucky, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and equity arising primarily from cash transactions as of June 30, 2002, of Lincoln County, Kentucky, and the revenues received and expenditures paid for the year then ended, in conformity with the modified cash basis of accounting.



To the People of Kentucky
Honorable Paul E. Patton, Governor
Gordon C. Duke, Secretary
Finance and Administration Cabinet
Dana Mayton, Secretary, Revenue Cabinet
Honorable Ronald W. Gilbert, Lincoln County Judge/Executive
Members of the Lincoln County Fiscal Court

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated September 4, 2003, on our consideration of Lincoln County, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

The accompanying financial information listed as supporting schedules in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of Lincoln County, Kentucky. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A–133, <u>Audits of States, Local Governments and Non-Profit Organizations</u>, and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - September 4, 2003

#### LINCOLN COUNTY OFFICIALS

#### For The Fiscal Year Ended June 30, 2002

#### **Fiscal Court Members:**

Ronald W. Gilbert County Judge/Executive

Earlin Cress Magistrate
Bill Dyehouse Magistrate
John E. Stevens Magistrate
Terry L. Wilcher Magistrate

#### **Other Elected Officials:**

John E. Hackey County Attorney

William David Gooch Jailer

George O. Spoonamore County Clerk

Edith Cox Circuit Court Clerk

Shelby R. Lakes Sheriff

David Gambrel Property Valuation Administrator

William Demrow Coroner

#### **Appointed Personnel:**

Teresa Padgett County Treasurer

Patricia Young Occupational Tax Collector

Jessica Roark Finance Officer

#### STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS

#### LINCOLN COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS

June 30, 2002

	Governmental Fund Types				
	General	Special Revenue	Debt Service Fund Type		
Assets and Other Resources					
Assets					
Cash and Cash Equivalents	\$ 1,649,992	\$ 31,379	\$ 145,231		
Total Assets	\$ 1,649,992	\$ 31,379	\$ 145,231		
Other Resources					
Amounts to Be Provided in Future Years for: Capital Lease (Note 5) Bond Payments (Note 4)	\$ 1,817,567	\$	\$ 		
Total Other Resources	\$ 1,817,567	\$ 0	\$ 1,594,769		
Total Assets and Other Resources	\$ 3,467,559	\$ 31,379	\$ 1,740,000		

#### LINCOLN COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS June 30, 2002 (Continued)

luciary nd Type	Proprietary Fund Type		(Mem	Totals orandum Only)
Trust and Agency Enterprise		nterprise		
\$ 8,058	\$	15,268	\$	1,849,928
\$ 8,058	\$	15,268	\$	1,849,928
\$	\$		\$ \$	1,817,567 1,594,769
\$ 0	\$	0	\$	3,412,336
\$ 8,058	\$	15,268	\$	5,262,264

LINCOLN COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS June 30, 2002 (Continued)

	Governmental Fund Types					
	General		Special Revenue			bt Service and Type
Liabilities and Equity						
<u>Liabilities</u>						
Capital Lease (Note 5) Bonds: (Note 4)	\$	1,817,567	\$		\$	
Series 1996	ф	21 127				1,740,000
Payroll Liabilities	\$	21,137				
Total Liabilities	\$	1,838,704	\$	0	\$	1,740,000
Equity						
Fund Balances:						
Reserved	\$	4 - 50 0 0 5 5	\$	31,379	\$	
Unreserved		1,628,855				
Total Equity	\$	1,628,855	\$	31,379	\$	0
Total Liabilities and Equity	\$	3,467,559	\$	31,379	\$	1,740,000

LINCOLN COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS June 30, 2002 (Continued)

Fiduciary Fund Type		Proprietary Fund Type		(Mem	Totals (Memorandum Only)		
Trust and Agency		Enterprise					
\$		\$		\$	1,817,567 1,740,000		
		ф.		ф.	21,137		
\$	0	\$	0	\$	3,578,704		
\$	8,058	\$	15,268	\$	54,705 1,628,855		
\$	8,058	\$	15,268	\$	1,683,560		
\$	8,058	\$	15,268	\$	5,262,264		



#### STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

## LINCOLN COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

For The Fiscal Year Ended June 30, 2002

	General Fund Type				
Cash Receipts	Road and General Bridge Fund Fund		Jail Fund		
Schedule of Operating Revenue Receipts - Jail Canteen Other Financing Sources: Transfers In Transfer In from Primary Government	\$ 3,737,970	\$ 1,239,795 631,489	\$ 861,181		
Lease Proceeds Prior Year Voided Warrants Kentucky Advance Revenue Program	124,796 1,495 2,116,700				
Total Cash Receipts	\$ 5,980,961	\$ 1,871,284	\$ 861,181		
Cash Disbursements  Comparative Schedule of Final Budget and Budgeted Expenditures  Expenditures - Jail Canteen  Other Financing Uses:  Schedule of Other Expenditures  Transfers Out	\$ 4,216,872	\$ 1,857,979	\$ 823,185		
Transfer Out to Component Unit Bonds: Principal Paid Interest Paid Kentucky Association of Counties Leasing Trust - Principal Paid Kentucky Advance Revenue Program Repaid	36,412 82,878 2,116,700				
Total Cash Disbursements	\$ 6,452,862	\$ 1,857,979	\$ 823,185		
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 2001	\$ (471,901) 964,999	\$ 13,305 19,635	\$ 37,996 86,829		
Cash Balance - June 30, 2002	\$ 493,098	\$ 32,940	\$ 124,825		

#### LINCOLN COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES For The Fiscal Year Ended June 30, 2002 (Continued)

General Fund Type			Sp	ecial Reven	ue Fu	nd Type		
Gov Ec As	Local vernment conomic sistance Fund		cupational Tax Fund		Federal E Grants Fund		Law Enforcement Facilities Fund	
\$	35,718	\$	1,081,128	\$	198,941	\$	1,923	
\$	35,718	\$	1,081,128	\$	198,941	\$	1,923	
\$	50,750	\$	61,751	\$	288,656	\$		
			631,489					
\$	50,750	\$	693,240	\$	288,656	\$		
\$	(15,032) 47,026	\$	387,888 558,110	\$	(89,715) 110,452	\$	1,923 8,719	
\$	31,994	\$	945,998	\$	20,737	\$	10,642	

#### LINCOLN COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES For The Fiscal Year Ended June 30, 2002 (Continued)

	Debt Service Fund Type					Enterprise Fund Type	
Cash Receipts	Tru Count	CO Leasing st/Lincoln Acquisition		c Properties		ll Canteen Account	
Schedule of Operating Revenue Receipts - Jail Canteen Other Financing Sources: Transfers In Transfer In from Primary Government Lease Proceeds Prior Year Voided Warrants	\$	2,447	\$	3,321 36,412	\$	97,017	
Kentucky Advance Revenue Program  Total Cash Pagaints	\$	2 447	\$	169,317	\$	97,017	
Total Cash Receipts <u>Cash Disbursements</u>	φ	2,447	Ψ	109,317	Φ	97,017	
Comparative Schedule of Final Budget and Budgeted Expenditures Expenditures - Jail Canteen Other Financing Uses: Schedule of Other Expenditures Transfers Out Transfer Out to Component Unit Bonds: Principal Paid Interest Paid Kentucky Association of Counties Leasing Trust - Principal Paid Kentucky Advance Revenue Program Repaid	\$	275,650	\$	27,820 3,321 60,000 111,467	\$	104,613	
Total Cash Disbursements	\$	275,650	\$	202,608	\$	104,613	
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 2001	\$	(273,203) 273,203	\$	(33,291) 178,522	\$	(7,596) 22,864	
Cash Balance - June 30, 2002	\$	0	\$	145,231	\$	15,268	

LINCOLN COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES For The Fiscal Year Ended June 30, 2002 (Continued)

	Totals
(M	emorandum
	Only)
	J /
\$	7,288,687
Ψ	97,017
	77,017
	634,810
	36,412
	124,796
	1,495
	2,116,700
\$	10,299,917
\$	7,299,193
Ψ	104,613
	104,013
	303,470
	634,810
	36,412
	60,000
	111,467
	111,407
	82,878
	02,070
	2,116,700
	, -,
\$	10,749,543
\$	(449,626)
Ψ	. , ,
	2,270,359
\$	1,820,733
-	-,0,.00

Totals

## LINCOLN COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 2002

#### Note 1. Summary of Significant Accounting Policies

#### A. Reporting Entity

The financial statements of Lincoln County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Based upon the criteria stated in GASB 14, management has included the KACo Leasing Trust/Lincoln County Acquisition Account and the Public Properties Corporation Government Facilities Series 96 Fund as part of the reporting entity.

The KACo Leasing Trust/Lincoln County Acquisition Account is established for the Fiscal Court for the purpose of providing long-term financing for approved projects. A third party trustee maintains the Acquisition Account on the Fiscal Court's behalf; therefore, management must include the Acquisition Accounts as part of the reporting entity and their financial activity is blended with that of the Fiscal Court.

The Public Properties Corporation (the Corporation) is a legally separate entity established to provide long-term debt service for the Fiscal Court. The Corporation's governing body consists entirely of Fiscal Court members. Therefore, management must include the Corporation as a component unit, and the Corporation's financial activity is blended with that of the Fiscal Court.

#### Additional - Lincoln County Constitutional Elected Officials

- Circuit Court Clerk
- County Attorney
- County Clerk
- County Sheriff
- Property Valuation Administrator

The Kentucky constitution provides for election of the above officials from the geographic area constituting Lincoln County. Pursuant to state statute, these officials perform various services for the Commonwealth of Kentucky, its judicial courts, the fiscal court, various cities and special districts within the county, and the board of education. In exercising these responsibilities, however, they are required to comply with state laws. Audits of their financial statements are issued separately and individually and can be obtained from their respective administrative offices.

#### B. Fund Accounting

Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The government uses funds to report on its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts. Lincoln County Fiscal Court's fund types, a definition of each, and county funds included within each fund type are listed below.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### B. Fund Accounting (Continued)

#### 1) General Fund Type

General Fund Type accounts for all financial resources except those required to be accounted for in another fund type. The Lincoln County General Fund Type includes the following county funds: General Fund, Road and Bridge Fund, Jail Fund, Local Government Economic Assistance Fund, and the Occupational Tax Fund.

#### 2) Special Revenue Fund Type

Special Revenue Fund Type accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for the specified purpose. The Lincoln County Special Revenue Fund Type includes the following county funds: Federal Grants Fund and Law Enforcement Facilities Fund.

#### 3) Debt Service Fund Type

Debt Service Fund Type accounts for the accumulation of resources for the payment of general long-term debt principal and interest and includes funds for the Public Properties Corporation Government Facilities Series 96 Fund and the KACo Leasing Trust/Lincoln County Acquisition Account. Debt service is provided through annual transfers from the General Fund Type in the amount of the debt service requirements for the year.

#### 4) Enterprise Fund Type

The Enterprise Fund Type is used to report an activity for which a fee is charged to external users for goods or services. The Lincoln County Enterprise Fund Type includes the jail canteen account, which is maintained by the county jailer.

The canteen operations are authorized pursuant to KRS 441.135(1), which allows the jailer to sell snacks, sodas, and other items to inmates. The profits generated from the sale of those items are to be used for the benefit or recreation of the inmates. KRS 441.135(2) requires the jailer to maintain accounting records and report annually to the county treasurer the receipts and disbursements of the jail canteen. Technical Audit Bulletin 93-002 provides additional accounting and expenditure guidance for acceptable jail canteen operations. All profit expenditures were for the benefit and/or recreation of the inmates.

#### 5) Fiduciary Fund Type

Fiduciary Fund Type accounts for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government. The assets referred to in this audit are prisoner inmate accounts. These accounts are held on behalf of each prisoner until they are either expended for canteen items or refunded upon the prisoner's release.

Note 1. Summary of Significant Accounting Policies (Continued)

#### C. Basis of Accounting

For all fund types, the county utilizes a modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Under this basis of accounting, assets, liabilities, and related revenues and expenditures are recorded when they result from cash transactions, with a few exceptions. This modified cash basis recognizes revenues when received, except for the recording of long-term receivables. Expenditures are recognized when paid, except for the recording of long-term obligations and amounts to be provided in future years.

#### D. Legal Compliance - Budget

The Lincoln County budget is adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer. The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

Formal budgets are not adopted for the Public Properties Corporation Government Facilities Series 96 Fund because bond indentures and other relevant contractual provisions require specific payments to and from this fund annually and transfers are budgeted in the General Fund Type to comply with these requirements. In addition, a formal budget is not adopted for the KACo Leasing Trust/Lincoln County Acquisition Account. The Department for Local Government does not require these funds to be budgeted.

#### E. Cash and Investments

Cash includes amounts in bank accounts, and investments are stated at cost. Investments may include certificates of deposit on the financial statements; however, for the purpose of disclosing credit risk (Note 3), investments exclude certificates of deposit.

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

Note 1. Summary of Significant Accounting Policies (Continued)

#### F. Related Organizations

A related organization is an entity for which a primary government is not financially accountable. It does not impose will or have a financial benefit or burden relationship, even if the primary government appoints a voting majority of the related organization's governing board. Based on these criteria, the following is considered a related organization of Lincoln County Fiscal Court: McKinney Water District.

#### G. Jointly Governed Organizations

The Stanford/Lincoln County Industrial Authority, whose purpose is to acquire and develop industrial sites and plants for the community, is a joint board of the County and City. The County Judge/Executive, with the approval of the fiscal court, appoints three members and the Mayor, with the approval of the city council, appoints three members. The county has no equity interest.

#### Note 2. Employee Retirement System

The county has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a multiple-employer public retirement system, which covers all eligible full-time employees. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 6.41 percent.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is presented in the Kentucky Retirement Systems' annual financial report.

#### Note 3. Deposits

The county maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to KRS 66.480(1)(d) and KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the county and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. These requirements were met, and as of June 30, 2002, the county's deposits were fully insured or collateralized at a 100% level with collateral of either pledged securities held by the county's agent in the county's name, or provided surety bond which named the county as beneficiary/obligee on the bond.

#### Note 4. Long-Term Debt

On May 1, 1996, the Lincoln County Public Properties Corporation issued thirty-year bonds in the amount of \$1,910,000 for the purpose of constructing a courthouse annex building. The interest rates on the bonds vary between 5.0% and 6.5% over the issue term. Bonds outstanding of the Public Properties Corporation Government Facilities Project Bond Series 1996 Fund are:

Fiscal Year Ended June 30	Scheduled Interest		~	Scheduled Principal		
2003	\$	110,043	\$	5,000		
2004		108,205		35,000		
2005		106,368		35,000		
2006		104,530		40,000		
2007		102,430		40,000		
2008-2012		474,672		245,000		
2013-2017		393,775		315,000		
2018-2022		281,125		430,000		
2023-2027		120,900		595,000		
Totals	\$	1,802,048	\$	1,740,000		

In accordance with a sublease agreement between the Administrative Office of the Courts (AOC) and the Lincoln County Fiscal Court dated May 1, 1996, AOC committed itself to participate in providing part of the costs of constructing a courthouse annex through annual use allowance payments equal to \$97,142 per year for the duration of the issue.

#### Note 5. Capital Lease Agreements

A. On August 21, 1992, the Lincoln County Fiscal Court entered into a 20-year leasing agreement with KACo Leasing Trust for the purchase of an E-911 building facility. Principal payments are due annually by January 20. Principal and interest requirements over the remaining life of the lease are:

Fiscal Year Ended June 30	Scheduled Interest		Scheduled Principal	
2003	\$	2,449	\$	2,000
2004	Ψ	2,298	Ψ	3,000
2005		2,085		4,000
2006		1,834		4,000
2007		1,584		4,000
2008-2012		3,778		23,000
Totals	\$	14,028	\$	40,000

#### Note 5. Capital Lease Agreements (Continued)

B. On August 17, 1993, the Lincoln County Fiscal Court entered into a 10-year leasing agreement with KACo Leasing Trust for the purchase of E-911 equipment. Principal payments are due monthly. Principal and interest requirements over the remaining life of the lease are:

Fiscal Year Ended	Sch	neduled	Scheduled		
June 30	In	terest	Principal		
2003 2004	\$	324 10	\$	9,042 1,547	
Totals	\$	334	\$	10,589	

C. On April 6, 1996, the Lincoln County Fiscal Court entered into a 23-year leasing agreement with KACo Leasing Trust for the City of Stanford's Pine Hall Water Project. Principal payments are due annually by January 20. Principal and interest requirements over the remaining life of the lease are:

Fiscal Year Ended	Scheduled		Scheduled	
June 30	I	Interest	P	Principal
2003	\$	26,752	\$	17,000
2004		25,674		18,000
2005		24,533		19,000
2006		23,330		20,000
2007		22,066		21,000
2008-2012		89,191		120,000
2013-2017		47,398		153,000
2018-2019		4,795		71,000
Totals	\$	263,739	\$	439,000

#### Note 5. Capital Lease Agreements (Continued)

D. On April 5, 2001, the Lincoln County Fiscal Court entered into a 10-year leasing agreement with KACo Leasing Trust for the purchase of two fire trucks. Principal payments are due annually by January 20. Principal and interest requirements over the remaining life of the lease are:

Fiscal Year Ended June 30	Scheduled Interest		Scheduled Principal		
2003	\$	11,220	\$	22,000	
2004		10,102		23,000	
2005		8,934		24,000	
2006		7,716		25,000	
2007		6,448		26,000	
2008-2011		12,117		114,108	
	_				
Totals	\$	56,537	\$	234,108	

E. On May 16, 2001, the Lincoln County Fiscal Court entered into a 20-year leasing agreement with KACo Leasing Trust for the construction of a Senior Citizens Center. Principal payments are due annually by January 20. Principal and interest requirements over the remaining life of the lease are:

Fiscal Year Ended	Scheduled		Scheduled	
June 30	I	Interest	P	rincipal
				_
2003	\$	34,140	\$	20,000
2004		33,024		20,000
2005		31,791		25,000
2006		30,396		25,000
2007		29,000		25,000
2008-2012		122,886		140,000
2013-2017		77,745		185,000
2018-2021		21,768		180,000
Totals	\$	380,750	\$	620,000

#### Note 5. Capital Lease Agreements (Continued)

F. During November 2001, the Lincoln County Fiscal Court entered into a 10-year leasing agreement with KACo Leasing Trust for the purchase of a fire truck. Principal payments are due annually on January 20. Principal and interest requirements over the remaining life of the lease are:

Fiscal Year Ended June 30	Scheduled Interest		Scheduled Principal		
2003	\$	5,820	\$	10,395	
2004	4	5,310	Ψ	10,810	
2005		4,778		11,243	
2006		4,226		11,692	
2007		3,652		12,160	
2008-2012		8,809		68,496	
Totals	\$	32,595	\$	124,796	

G. On June 24, 1999, the Lincoln County Fiscal Court entered into a 20-year leasing agreement with KADD Financing Trust for construction costs to complete the second floor of the courthouse annex. Principal and interest requirements over the remaining life of the lease are:

Fiscal Year Ended	S	cheduled	Scheduled T		Γrustee	Total			
June 30	]	Interest	P	Principal		Fee		Payment	
2003	\$	16,840	\$	10,000	\$	500	\$	27,340	
2004		16,320		10,000		500		26,820	
2005		15,880		15,000		500		31,380	
2006		15,145		15,000		500		30,645	
2007		14,410		15,000		500		29,910	
2008-2012		60,845		75,000		2,500		138,345	
2013-2017		38,380		105,000		2,500		145,880	
2018-2020		8,250		75,000		1,500		84,750	
						_			
Totals	\$	186,070	\$	320,000	\$	9,000	\$	515,070	

In accordance with a sublease agreement between Administrative Office of the Courts (AOC) and the Lincoln County Fiscal Court dated April 15, 1998, AOC committed itself to participate in providing part of the costs of completing the second floor of the courthouse annex through use allowance payments.

#### Note 5. Capital Lease Agreements (Continued)

H. On June 15, 2001, the Lincoln County Fiscal Court entered into a 4-year leasing agreement with Ford Motor Credit Company for the purchase of a Sheriff's cruiser. Payments are due annually on June 15. Principal and interest requirements over the remaining life of the lease are:

Fiscal Year Ended	Sc	heduled	Scheduled		
June 30	Iı	nterest	Principal		
2003 2004	\$	698 359	\$	5,368 5,706	
Totals	\$	1,057	\$	11,074	

I. On September 18, 2001, the Lincoln County Fiscal Court entered into a 4-year leasing agreement with Ford Motor Credit Company for the purchase of a Sheriff's cruiser. Payments are due annually on September 18. Principal and interest requirements over the remaining life of the lease are:

Fiscal Year Ended June 30	Scheduled Interest		Scheduled Principal	
2003 2004	\$	1,012 695	\$	6,000 6,000
2005 Totals	\$	2,065	<u> </u>	6,000 18,000

Note 6. E-911 Sublease Agreements

- A. On August 21, 1992, the Lincoln County Fiscal Court entered into a 20-year leasing agreement with KACo Leasing Trust for the purchase of an E-911 building. On that same date, Lincoln County Fiscal Court and Lincoln County Emergency Communications Commission entered into a sublease agreement which states that for and in consideration of E-911 being allowed to utilize the properties as set up in the KACo Leasing Trust agreement with the county, E-911 will reimburse the county all rental payments as set out in the county's KACo Leasing Trust agreement. As of June 30, 2002, the Lincoln County Emergency Communications Commission was in substantial compliance with the agreement.
- B. On August 10, 1993, the Lincoln County Fiscal Court entered into a 10-year leasing agreement with KACo Leasing Trust for the purchase of E-911 equipment. On that same date, Lincoln County Fiscal Court and Lincoln County Emergency Communications Commission entered into a sublease which stated that for and in consideration of E-911 being allowed to utilize properties as set up in the KACo Leasing Trust agreement with the county, E-911 will reimburse the county all rental payments as set out in the county's KACo Leasing Trust agreement. As of June 30, 2002, the Lincoln County Emergency Communications Commission was in substantial compliance with the agreement.

#### Note 7. City of Stanford Sublease Agreement

On April 4, 1996, the Lincoln County Fiscal Court entered into a 23-year leasing agreement with KACo Leasing Trust for the City of Stanford's Pine Hall Water Project. On that same date, Lincoln County Fiscal Court and the City of Stanford entered into a sublease agreement which stated the City of Stanford will reimburse the county all rental payments as set out in the KACo Leasing Trust agreement. As of June 30, 2002, the City of Stanford was in substantial compliance with the agreement.

#### Note 8. Insurance

For the fiscal year ended June 30, 2002, Lincoln County was a member of the Kentucky Association of Counties' All Lines Fund (KALF). KALF is a self-insurance fund and was organized to obtain lower cost coverage for general liability, property damage, public officials' errors and omissions, public liability, and other damages. The basic nature of a self-insurance program is that of a collectively shared risk by its members. If losses incurred for covered claims exceed the resources contributed by the members, the members are responsible for payment of the excess losses.

#### Note 9. Jail Canteen Note

Presentation of Changes in Assets and Liabilities is required for Trust and Agency Funds. The Jail Inmate Account is presented as a Trust and Agency Fund; therefore, presentation of this information is required.

Jail Inmate Account	Balance July 1, 2001		Additions		Deductions		Balance June 30, 2002	
Assets: Cash With Fiscal Agents	\$	6,670	\$	124,518	\$	123,129	\$	8,059
Total Assets	\$	6,670	\$	124,518	\$	123,129	\$	8,059
Liabilities: Amounts Held In Custody For Others	\$	6,670	\$	124,518	\$	123,129	\$	8,059
Total Liabilities	\$	6,670	\$	124,518	\$	123,129	\$	8,059



## COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

## LINCOLN COUNTY COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

#### For The Fiscal Year Ended June 30, 2002

Budgeted Funds	Budgeted Operating Revenue	Actual Operating Revenue	Over (Under) Budget	
General Fund Type				
General Fund Road and Bridge Fund Jail Fund Local Government Economic Assistance Fund Occupational Tax Fund	\$ 3,671,727 1,861,993 877,991 22,700 159,049	\$ 3,737,970 1,239,795 861,181 35,718 1,081,128	\$ 66,243 (622,198) (16,810) 13,018 922,079	
Special Revenue Fund Type				
Federal Grant Fund Law Enforcement Fund	335,153 2,150	198,941 1,923	(136,212)	
Totals	\$ 6,930,763	\$ 7,156,656	\$ 225,893	
Reconciliation				
Total Budgeted Operating Revenue Above Add: Budgeted Prior Year Surplus Less: Other Financing Uses			\$ 6,930,763 1,595,934 (119,290)	
Total Operating Budget Per Comparative Schedule Of Final Budget and Budgeted Expenditures			\$ 8,645,987	





## LINCOLN COUNTY SCHEDULE OF OPERATING REVENUE

For The Fiscal Year Ended June 30, 2002

#### GOVERNMENTAL FUND TYPES

Revenue Categories	(M	Totals emorandum Only)	General Fund Type		Special Revenue Fund Type
Taxes	\$	1,819,774	\$	1,819,774	\$
Excess Fees		89,099		89,099	
Licenses and Permits		52,568		52,568	
Intergovernmental Revenues		4,528,698		4,329,857	198,841
Charges for Services		323,970		323,970	
Miscellaneous Revenues		291,663		289,735	1,928
Interest Earned		50,884		50,789	95
Total Operating Revenue	\$	7,156,656	\$	6,955,792	\$ 200,864



## COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

# LINCOLN COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

For The Fiscal Year Ended June 30, 2002

	GEN	GENERAL FUND TYPE				
Expenditure Categories	Final Budget	Budgeted Expenditures	Under (Over) Budget			
General Government	\$ 826,812	\$ 662,687	\$ 164,125			
Protection to Persons and Property	1,100,259	1,019,430	80,829			
General Health and Sanitation	262,556	221,339	41,217			
Social Services	112,821	108,243	4,578			
Recreation and Culture	163,626	142,208	21,418			
Roads	1,510,615	1,486,984	23,631			
Debt Service	70,056	69,502	554			
Capital Projects	2,618,265	2,618,265				
Administration	1,286,348	681,879	604,469			
Total Operating Budget - General						
Fund Types	\$ 7,951,358	\$ 7,010,537	\$ 940,821			
Other Financing Uses:						
Transfers to Public Property						
Corporation Bond Fund-						
Principal	10,977	10,977				
Interest	25,435	25,435				
Capital Lease Agreements-						
Principal-						
E-911 Building	3,000	3,000				
E-911 Equipment	8,645	8,645				
Pine Hall Water Project	16,000	16,000				
Fire Trucks	21,000	21,000				
Senior Citizens Building	17,411	17,411				
Sheriff Vehicles	16,822	16,822				
TOTAL BUDGET - GENERAL						
FUND TYPES	\$ 8,070,648	\$ 7,129,827	\$ 940,821			

LINCOLN COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES For The Fiscal Year Ended June 30, 2002 (Continued)

	SPECIAL REVENUE FUND TYPE					ГҮРЕ
Expenditure Categories	]	Final Budget		Sudgeted penditures		Under (Over) Budget
General Health and Sanitation Capital Projects	\$	27,600 428,449	\$	27,600 261,056	\$	0 167,393
TOTAL BUDGET - SPECIAL REVENUE FUND TYPE	\$	456,049	\$	288,656	\$	167,393



## LINCOLN COUNTY SCHEDULE OF OTHER EXPENDITURES

For The Fiscal Year Ended June 30, 2002

	]	KACo				
	Lea	sing Trust				
	A	equisition	]	Public		
	A	Account	Pr	operties		
	Seni	ior Citizens	Cor	poration		Totals
Expenditure Items	I	Building	Bond Account		(Memorandum Only)	
Construction	\$	275,480	\$		\$	275,480
Fees		165				165
Payment Credit		5				5
Transfer Out To KADD Sinking Fund				27,820		27,820
Totals	\$	275,650	\$	27,820	\$	303,470



REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



### EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Paul E. Patton, Governor
Gordon C. Duke, Secretary
Finance and Administration Cabinet
Dana Mayton, Secretary, Revenue Cabinet
Honorable Ronald W. Gilbert, Lincoln County Judge/Executive
Members of the Lincoln County Fiscal Court

Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of Lincoln County, Kentucky, as of and for the year ended June 30, 2002, and have issued our report thereon dated September 4, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether Lincoln County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Lincoln County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.



Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

This report is intended solely for the information and use of management and the federal awarding agencies and pass-through entities, and is not intended to be, and should not be, used by anyone other than the specified parties.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed -September 4, 2003

#### REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133



### EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Paul E. Patton, Governor
Gordon C. Duke, Secretary
Finance and Administration Cabinet
Dana Mayton, Secretary, Revenue Cabinet
Honorable Ronald W. Gilbert, Lincoln County Judge/Executive
Members of the Lincoln County Fiscal Court

Report On Compliance With Requirements Applicable To Each Major Program And On Internal Control Over Compliance In Accordance With OMB Circular A-133

#### Compliance

We have audited the compliance of Lincoln County, Kentucky, with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that are applicable to each of its major federal programs for the year ended June 30, 2002. Lincoln County's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Lincoln County's management. Our responsibility is to express an opinion on Lincoln County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Lincoln County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Lincoln County's compliance with those requirements.

In our opinion, Lincoln County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2002.



Report On Compliance With Requirements Applicable To Each Major Program And On Internal Control Over Compliance In Accordance With OMB Circular A-133 (Continued)

#### **Internal Control Over Compliance**

The management of Lincoln County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Lincoln County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of management, federal awarding agencies, and pass-through entities, and is not intended to be, and should not be, used by anyone other than the specified parties.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - September 4, 2003



### LINCOLN COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For The Fiscal Year Ended June 30, 2002

#### A. SUMMARY OF AUDIT RESULTS

- 1. The auditor's report expresses an unqualified opinion on the financial statements of Lincoln County.
- 2. No reportable conditions relating to the audit of the financial statements are reported in the Independent Auditor's Report.
- 3. No instances of noncompliance material to the financial statements of Lincoln County were disclosed during the audit.
- 4. No reportable conditions relating to the audit of the major federal awards programs are reported in the Independent Auditor's Report.
- 5. The auditor's report on compliance for the audit of the major federal awards programs for Lincoln County expresses an unqualified opinion.
- 6. There are no audit findings relative to the major federal awards programs for Lincoln County reported in Part C of this schedule.
- 7. The program tested as the major program was: Housing and Urban Development Disaster Recovery Initiative Program
- 8. The threshold for distinguishing Type A and B programs was \$300,000.
- 9. Lincoln County was not determined to be a low-risk auditee.

#### B. FINDINGS - FINANCIAL STATEMENTS AUDIT

#### REPORTABLE CONDITIONS

None.

#### **NONCOMPLIANCES**

None.

C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARDS PROGRAM AUDIT

None.





## LINCOLN COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

#### For The Fiscal Year Ended June 30, 2002

Federal Grantor			
Program Title	Pass-Through		
Grant Name (CFDA #)	Grantor's Number	Exp	penditures
Cash Programs:			
U.S. Department of Housing and <u>Urban Development</u>			
Passed-Through State Department for Local Government: Community Development Block Grant - McKinney Water District Project			
(CFDA #14.228) 1998 HUD Disaster Recovery Initiative-	B-98-DC-21-0001(024)	\$	27,600
Lincoln County HUD Disaster (DRI) Project (CFDA # Not Available)	98-100M-00189705		261,057
Total U.S. Department of Housing and Urban Development		\$	288,657
U.S. Department of Commerce			
Passed-Through Eastern Kentucky PRIDE, Inc. PRIDE Community Grant Program (CFDA #11.469)	Not Available	\$	4,875
U.S. Department of Justice			
Passed-Through State Justice Cabinet: JAIBG Juvenile Justice Grant			
(CFDA #16.523)	Not Available	\$	9,396
LLEB Grant (CFDA #16.592)	Not Available		7,329
Total U.S. Department of Justice			16,725

#### LINCOLN COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For The Fiscal Year Ended June 30, 2002 (Continued)

#### U. S. Federal Emergency Management Agency

Passed-Through State Department of Military Affairs:			
Disaster and Emergency			
Assistance Grants-			
Coordinator Salary			
(CFDA #83.503)	Not Available	\$	1,213
EOP Update			
(CFDA #83.503)	Not Available		1,500
Total U.S. Federal Emergency Management Agency			2,713
Total Cash Expenditures of Federal Awards			312,970

### LINCOLN COUNTY NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For The Fiscal Year Ended June 30, 2002

#### Note 1 - Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Lincoln County, Kentucky, and is presented on a modified cash basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, <u>Audits of States, Local Governments, and Non-Profit Organizations.</u>

- Note 2 As required by this grant agreement, all program moneys received by the recipient after the completion of all recipient grant activities shall be used by the recipient for community or economic development activities eligible for assistance under Title I of the Housing and Community Development Act of 1974, so specified in the Commonwealth of Kentucky's Community Development Block Grant Eligible Activities Policy Statement.
- Note 3 The federal expenditures for the Housing and Urban Development Disaster Recovery Initiative program includes grants to subrecipients as follows:

Subrecipient	Number	Pass-through Grant Amount
City of Stanford	Not Available	\$171,240

## CERTIFICATION OF COMPLIANCE - LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

#### LINCOLN COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2002

#### CERTIFICATION OF COMPLIANCE

#### LOCAL GOVERNMENT ECONOMIC DEVELOPMENT PROGRAM

#### LINCOLN COUNTY FISCAL COURT

Fiscal Year Ended June 30, 2002

The Lincoln County Fiscal Court hereby certifies that assistance received from the Local Government Economic Development Fund was expended for the purpose intended, as dictated by the applicable Kentucky Revised Statutes.

Name

Judge Executive

Name

**County Treasurer**